

Minutes of Meeting

Board of Directors meeting, online meeting, 15 November 2022, 14:00-15:00

The meeting of the Board of Directors of the International Cadmium Association was called to order by its Chairman, Howard Winbow at 14:00 CET. The meeting was organized by webinar only. Those participating in the Board of Directors meeting included the following:

Participants:

Howard Winbow
 Patrick de Metz
 Paul Kolisnyk
 Christophe Laubignat (by proxy)
 Günter Halle
 Parikhit Sinha
 IZA (Chairman Vice-Chairman Vic

7. Colin Thirlaway8. Ian Shackley9. Stanley Black & Decker9. James M Brown

ICdA Staff present at the meeting:

- 1. Mik Gilles
- 2. Noömi Lombaert

Welcome

Howard Winbow (Chairman) welcomed all attendees to the meeting and reviewed the day's meeting agenda and the Statement of Compliance as shown on slide #3 of Annex 1. All participants agreed to comply with the Statement of Compliance.

The Chair noted that seven out of the association's nine Directors were present and one proxy was given by Christophe Laubignat to the Chair. Therefore, a quorum was established for the transaction of business. The agenda items were:

Agenda

Introduction by the Chairman, Agenda & Statement of Compliance

Administration

Approval of the minutes: Board meetings 14 October 2021 Confirmation of Directors of the Board Membership report

Finance

Review of final P&L 2021, forecast P&L 2022, budget 2023 ICdA membership fee 2023 Next Meeting Date





Administration

Approval of the previous meeting Minutes

No remarks or corrections were made to the draft Minutes that were distributed last year.

The Minutes of the Board meeting of 14 October 2021 were unanimously approved by the Board.

Confirmation of Directors of the Board (Mik) (Annex I, slides 6-7)

The mandate of Colin Thirlaway as Director at the Board expires this year. Colin Thirlaway is candidate to take up a new term as Director and the Board accepted his candidacy for a new 3-year mandate as Director.

The mandate of Eric Nottez as Director at the Board expires this year. Eric has left SNAM and SNAM has not proposed a candidate for a Director position. There is therefore a vacancy for a Director position to represent the battery recycling industry.

The mandate of Günter Halle as Director at the Board expires this year. Günter will retire in March 2022 and Glencore has not proposed a candidate for a Director position. There is therefore a vacancy for a Director position to represent IZA.

The new composed Board will consist of 7 Directors as listed in the next table.

NAME	COMPANY	POSITION	GROUP	DATE OF FIRST ASSIGNMENT	EXPIRATION DATE OF MANDATE
WINBOW, Howard	IZA	Chairman	Α	23/10/2014	17/11/2023
KOLISNYK, Paul	TECK	Vice -Chairman	А	23/10/2014	17/11/2023
de METZ, Patrick	SAFT	Vice -Chairman	Е	18/10/2012	17/11/2023
KOLISNYK, Paul	TECK	Director	Α	10/10/2013	17/11/2023
Vacancy	IZA position	Director	Α		
SHACKLEY, lan	JAMESMBROWN	Director	F	17/11/2020	17/11/2023
LAUBIGNAT, Christophe	FLAUREA CHEMICALS	Director	D	10/11/2020	17/11/2023
Vacancy	Recycler position	Director	С		
de METZ, Patrick	SAFT	Director	E	10/02/2006	17/11/2023
WINBOW, Howard	IZA	Director	А	06/10/2011	17/11/2023
SINHA, Parikhit	FIRST SOLAR	Director	G	10/09/2015	14/10/2024
THIRLAWAY, Colin	STANLEY BLACK&DECKER	Director	G	14/10/2010	15/11/2025*

^{*}When the nomination is approved by the General Assembly

The composition of the Board is unanimously approved and will be proposed to the General Assembly.





Changes to the current membership. (Annex I, slides 8-9)

- Pigment manufacturer Venator announced in 2021 to resign from the ICdA having ended its cadmium pigment activities during 2021
 - As set out in article 5.2 of the ICdA Rules of Association, a Member's resignation shall take effect at the end of the year following the year it is submitted. Therefore, the Venator membership will end on 31 December 2022. Contributions for 2021 and 2022 were paid.

With the termination of the Venator membership on 31/12/2022, the ICdA will have 16 full Members and 2 Associate Members as of 1/1/2023 as listed below.

1.	ACME Aerospace Inc.	Ni-Cd Battery manufacturer
2.	Arts Energy	Ni-Cd Battery manufacturer
3.	Stanley Black & Decker	Article-user > Ni-Cd Battery user
4.	Gaz/Bochemie	Ni-Cd Battery manufacturer
5.	Flaurea Chimie	Cd compounds manufacturer
6.	Hoppecke	Ni-Cd Battery manufacturer

IZA Zinc Association representing Cd producers
 JMIA Japanese Association of Miners & smelters

9. James M Brown Cd pigment manufacturer

10. 5N Plus Cd-compounds for PhotoVoltaïc applications11. SAFT Batteries Ni-Cd Battery manufacturer & recycler

12. SNAM Ni-Cd Battery recycler
 13. First Solar CdTe Solar Cell manufacturer
 14. Nimetal Ni-Cd Battery recycling/dismantling
 15. LYNRED CdTe and CdHgTe IR-detectors

16. Lamifil CuCd wire producer
17. Metallo* NFM scrap and waste recycler specialized in Cu&Sn

18. ACSIEL* Electric and electronic connectors

(Radiall, TE Connectivity, Amphenol, Souriau)



^{*}Associate Member



Finance

Audited Accounts 2021 (Mik): see slides 10-15, Annex I

The 2021 revenues of € 217,416 were € 17.773 above budget:

Difference is related to higher \$/€ exchange rate as compared to budget. Fees received in US\$ are booked at the exchange rate at the time of invoicing. At the end of each year, our US \$ account is revalorized. At 31/12/2021 the US\$/€ ratio was at 1.137.

Total expenses were at € 175,689 which is € 73,961 below budget:

- ➤ External studies: share of €35,000 in the exposure scenarios update. (€20,000 above budget)
- Positive communication & website: €60,000 in budget but payment in 2022.
- ➤ Regulatory updates B&C was discontinued: -€16,500
- Secretariat: -€2,600
- Accounting: -€3,423
- ➤ Office cost: -€4,239
- No travel and only virtual meetings: -€7,000

Overall balance 2021:

- ➤ A net excess of € 41,727 as compared to a budgeted loss of € 50,008.
- On 31/12/2021 the ICdA reserves were at € 243,592.

Having clarified that while ICdA receive fees from IZA and JMIA in dollars, most of the expenses are paid in Euros, the Board accepted a proposal to lock in the current favorable exchange rate by exchanging a larger part of our US\$ reserves into Euros.

The 2021 accounts are unanimously approved and will be proposed to the General Assembly.





Forecast Accounts 2022 (Mik) see slides 16-18, Annex I

An update of the 2022 expenses until 31/8 and forecast to end of 2022 was given. Most important anticipated deviations from the 2022 budget are:

Revenues: € +35,000

➤ Total revenues expected higher due to higher €/\$ exchange rate.

Expenses: € -71,520

No external studies: -€15,000

Website: budget of €60,000 but only €4,680 spent.

➤ Office and accountancy costs: € 4,300 below budget.

With virtual meetings due to Covid-19, we spent €5,500 less.

Conclusion:

- With an expected surplus of €79,729, as compared to a budget loss of €26.791, the forecasted 2022 result would be € 106,520 more positive than foreseen in the budget.
- As a result, the consolidated reserves are forecast to rise to € 323,321 at the end of 2022.

Budget 2023 and membership fee 2023(Mik) see slides 19-21, Annex I

Base assumptions for the 2023 budget:

- No changes anticipated to IZA invoiced services.
- No change in membership or fees, \$/€ exchange rate at 1.
- ➤ €30,000 for literature review on endocrine disruptive properties of cadmium
- ➤ 25% increase of staff cost: a review of the 2010 contract with IZA, which had a fixed cost, is not considered representative anymore for current level of support and staff wages.
- Advocacy budget of €50,000 for OEL revision.
- ➤ A budget of €25,000 to address Sustainability topics Responsible Cd management, Recycling etc

Remark: All the ICdA company membership fees are set in Euro. The 2 Association membership fees of IZA and JMIA are set in US\$.

Forecast:

With the anticipated workload and external work, we expect that by 31/12/2023 the consolidated reserves will be at € 244,570. It is considered prudent to provide this level of sufficient reserves for potential studies and advocacy in 2024 which may be required to address the Regulatory activities in OEL setting, endocrine disruptors classification and Reach Authorization.





The Board is asked to propose a Membership fee schedule for 2023 at the same level as in 2022, for approval at the General Assembly.

The Board unanimously approved to keep the Membership fees at the level of 2022 and will propose this ICdA membership fee schedule for 2023 for approval at the General Assembly.

The proposed 2023 budget as shown in Annex I slide 19, is unanimously approved and will be proposed to the General Assembly.





A.o.b.

The Chairman thanked Günter Halle for his many years of engagement as Director at the Board of the ICdA and gave him very best wishes for the future.

Date of next Meetings

H&S-EU Webinar workshop on Guidance for the OCdAir workplace monitoring and assessment

• January-February 2023

H&S-EU meeting

• June 2023

Next Board meeting:

October-November 2023

General Assembly

October-November 2023, same day as Board meeting

Annex 1: Slides presented during the Board meeting.

As no other items were suggested by the participants, the meeting was closed by the Chair at 15:03.

Respectfully submitted

Approved

Mik Gilles

Howard Winbow

Director ICdA

Chairman of the ICdA Board of Directors







ICdA - Board meeting

November 15th, 2022, 14:00-15:30



ICdA Board Meeting 15 November 2022

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Agenda

- Introduction by the Chairman
- Agenda and statement of compliance,
- Administration
 - Approval of the minutes: Board meeting 14 October 2021
 - Confirm members at the Board of directors
 - Membership report
- Finance
 - Review of final accounts 2021
 - Forecast P&L 2022 and budget 2023
 - ICdA membership fee 2023
- Next Meeting Date



ICdA Board Meeting 15 November 2022

STATEMENT OF COMPLIANCE

- The purpose of the meeting is to address, under the applicable confidentiality rules, issues
 concerning Cadmium and Cadmium compounds producers and importers and more particularly
 their obligations under the several regulations.
- The minutes kept during the meeting will have to reflect all significant matters discussed during the meeting.
- No discussions will be held, formally or informally, during specified meeting times or otherwise, involving, directly or indirectly, express or implicit agreements or understandings related to: (a) any company's price; (b) any company's terms or conditions of sale; (c) any company's production or sales levels; (d) any company's wages or salaries; (e) the division or allocation of customers or geographic markets; or (f) customer or suppliers boycotts; or (g) any disclosure of information which may affect applicable rules on Competition Law.
- The International Cadmium Association (ICdA), as a group will make no recommendations of any kind and will not try to reach any agreements or understandings with respect to an individual company's prices, terms or conditions of sale, production or sales levels, wages, salaries, customers or suppliers.



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Administration



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Approval of the Minutes

- Board meeting October 14th, 2021
 - No comments received.

The Board is requested to approve the meeting Minutes



CADMIUM Windows Income Transport

ICdA Board Meeting 15 November 2022

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Confirmation of Directors at the Board

NAME	COMPANY	POSITION	GROUP	DATE OF FIRST ASSIGNMENT	EXPIRATION DATE OF MANDATE
WINBOW, Howard	IZA	Chairman	Α	23/10/2014	17/11/2023
KOLISNYK, Paul	TECK	Vice -Chairman	Α	23/10/2014	17/11/2023
de METZ, Patrick	SAFT	Vice -Chairman	Е	18/10/2012	17/11/2023
KOLISNYK, Paul	TECK	Director	Α	10/10/2013	17/11/2023
HALLE, Günter	GLENCORE	Director	Α	12/8/2016	06/11/2022
WINBOW, Howard	IZA	Director	А	6/10/2011	17/11/2023
NOTTEZ, Eric	SNAM	Director	С	16/10/2008	06/11/2022
LAUBIGNAT, Christophe	FLAUREA CHEMICALS	Director	D	17/11/2020	17/11/2023
de METZ, Patrick	SAFT	Director	Е	10/2/2006	17/11/2023
SHACKLEY, Ian	JAMESMBROWN	Director	F	17/11/2020	17/11/2023
SINHA, Parikhit	FIRST SOLAR	Director	G	10/9/2015	14/10/2024
THIRI AWAY Colin	STANLEY BLACK&DECKER	Director	G	14/10/2010	06/11/2022

- The mandate of 3 Directors at the Board has expired on November 6^{th} .
 - Eric Nottez is no longer with SNAM. His successor has declined to take over the director's seat. This seat is vacant. There is no director anymore to represent group C "cadmium recycling".
 - Günter Halle will retire next year and is not a candidate to take up another term. There is a vacancy for an IZA member to take up a seat as director at the Board.
 - Colin Thirlaway kindly offered to take up a new 3-year mandate

ICdA Board Meeting 15 November 2022

Nomination of Directors at the Board

The mandate of Günter Halle as Director at the Board has expired.

Günter Halle is not a candidate to take up a new term as director.

There is a candidacy for a IZA member to take up a seat.

The mandate of Eric Nottez as Director at the Board has expired.

Eric Nottez has left SNAM and SNAM does not propose a new candidate to replace Eric.

There is a candidacy for a cadmium recycling member to take up a seat.

The mandate of Colin Thirlaway as Director at the Board has expired.

Colin Thirlaway is candidate to take up a new term as director.

The Board is requested to confirm this nomination for approval by the General Assembly



ICdA Board Meeting 15 November 2022

Membership report

Changes to current Membership:

Venator has resigned from the ICdA

Venator has ceased cadmium pigment manufacturing and resigned in 2021 as member of the ICdA

As set out in article 5.2 of the ICdA rules of association, a member's resignation shall take effect at the end of the year following the year it is submitted. Therefore, the Venator membership will end on 31 December 2022.



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Membership report

Updated membership:

- ACME Aerospace Inc.
- Arts Energy Stanley Black & Decker Gaz/Bochemie
- Flaurea Chimie
- Hoppecke
- 8. JMIA 9. James M Brown

- 10. 5N Plus
 11. Venator
 12. SAFT Batteries
 13. SNAM
 14. First Solar
 15. Nimetal

- 16. Lynred
- 17. Lamifil
- 18. ACSIEL (affiliate member)
- 19. Metallo (affiliate member)

- Ni-Cd Battery manufacturer

- Ni-Cd Battery manufacturer
 Ni-Cd Battery manufacturer
 Article-user > Ni-Cd Battery user
 Ni-Cd Battery manufacturer
 Cd compounds manufacturer
- Ni-Cd Battery manufacturer - Zinc Association representing Cd producers
- Japanese Association of Miners & smelters
- Cd pigment manufacturer
- Cd-compounds for Photovoltaic applications Cd pigment manufacturer (until 31/12/2022) Ni-Cd Battery manufacturer & recycler

- Ni-Cd Battery recycler
 CdTe Solar Cell manufacturer
 Ni-Cd Battery recycling/dismantling
 CdTe and CdHgTe IR-detectors
 CuCd alloy trolley wire

- Electric and electronic connectors (Radiall, TE Connectivity, Amphenol, Souriau)
- Cu&Sn recycler



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Finance

- Review of final P&L 2021
- Forecast P&L 2022
- Budget 2023
- ICdA membership fee 2023



ICdA Board Meeting 15 November 2022

2019 Audited 2020 Audited 2021 Budget INCOME Membership **Review Final** TOTAL INCOME 209.107 245.919 199.642 2021 Accounts* Scientific Support - Environment
Positive communciation & website
Cadmium market statistics
Regulatory support - B&C 7.292 Accounting Secretarial
Total Costs Staff & external studies 2.600 213.600 137.864 145.516 152.488 OPERATIONS Office rent and services
Tel.-Postage-Office supplies-IT 3.881 628 2.546 Banking Costs Meetings Travel & Subsistence Depreciation et non deductible Taxes / Contingency **Total Operation Costs** 27.082 44.587 36.050 23.200 PROGRAMS & SPECIAL STUDIES 164.946 249.650 175.689 TOTAL EXPENSES BALANCE 44.161 55.816 -50.008 41.727 *accounts audited by Deloitte 146.049 140.237 243.592 CADMIUM Windows Income ICdA Board Meeting 15 November 2022 11

Most significant difference in 2021 accounts as compared to budget (1):

- 2021 Revenues: €17.773 above budget
 - ➤ Membership fees close to budget (difference related to \$/€ exchange)
 - ✓ Difference between expected rate during budgeting and rate when invoiced
 - Increased \$/€ rate resulted in higher revenues: €23.678
 - ✓ Difference between rate when US revenues were booked and rate on 31/12/2021
 - ✓ Difference between x-rate per 31/12/2020 and actual rate when exchanging \$ to €.
 - ✓ Difference in exchange rate between 31/12/2020 and 31/12/2021 on US\$ account reserves



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Most significant difference in 2021 accounts as compared to budget (2):

- Expenses Staffing and external studies: -€61,112
 - > Staff cost very close to budget: +€1,411
 - ✓ Staff: 1/3 FTE Noömi and 115 days Mik
 - External studies: +€20,000
 - ✓ agreed contribution to occupational exposure scenarios: €35,000
 - Positive communication & website: -€60,000
 - ✓ invoices were received and booked in 2022 (€4,680)
 - ➤ Regulatory support B&C contract ended: -€16,500
 - Accounting: -3,423
 - Secretariat: -€2,600



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Most significant difference in 2021 accounts as compared to budget (3):

- Expenses Operations: -€24,675
 - ➤ Office cost: -€4,239
 - No Travel & meetings in 2021: -€7,000
 - ➤ Regulatory updates B&C: -€750
- Status 31/12/2021: positive result of €41,727



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Summary of Final Audited Accounts 2021

- Overall balance 2021:
 - ➤ A net excess of € 41,727 as compared to a budgeted loss of € 50,008.
 - > This excess was related to
 - ✓ Stronger position of US\$ per 31/12/2021
 - ✓ Website renewal invoices shifted to 2022
 - ✓ End of contract B&C
 - ✓ No travel or meeting cost, lower cost for office and secretariat and accounting
 - ➤ On 31/12/2021 the ICdA reserves were at € 243,592
 - ✓ Euro was at 1,137 US\$ on 31/12/2021. Most of the ICdA reserves are on a US\$ account.

The Board is requested to propose the Final Audited 2021 accounts for approval to the General Assembly



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2022 forecast vs. budget

	2021 Audited	2022 Budget	2022 P&L Forecast 8+4
INCOME			
Membership fees	193.738	200.759	200.759
Interest income	0		0
Exchange corrections	23.678		35.000
Other income	0		0
TOTAL INCOME	217.416	200.759	235.759
STAFFING			
Headquarters	111,411	120.000	120.000
External studies			
Scientific Support - Health	35.000	7.500	0
Scientific Support - Environment	0	7.500	0
Positive communciation & website	0	50.000	4.680
Cadmium market statistics	0		0
Regulatory support - B&C	0	0	0
Accounting	6.077	7.500	7.500
Secretarial	0		0
Total Costs Staff & external studies	152.488	192.500	132.180
OPERATIONS			
Office rent and services	11.825	14.000	12.000
TelPostage-Office supplies-IT	2.201	5.000	2.700
Banking Costs	1.734	1.000	1.000
Meetings	0	5.000	500
Travel & Subsistence	0	1.000	0
Membership	7.440	8.800	7.650
Publication	0	250	0
Depreciation et non deductible	0		0
Taxes / Contingency	0		0
Total Operation Costs	23.200	35.050	23.850
PROGRAMS & SPECIAL STUDIES	0		0
TOTAL EXPENSES	175.689	227.550	156.030
BALANCE	41.727	-26.791	79.729
SURPLUS/(LOSS) BROUGHT FORWARD	201.865	216.901	243.592
SURPLUS/(LOSS) CARRIED FORWARD	243.592	190.110	323.321

CADMIUM Working lowers

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2022 - 8+4 forecast (1)

Most important anticipated deviations from the 2022 budget

- Revenues: +€35,000
 - Fees expected as in budget with anticipated exchange rate of 1,15\$/€
 - ➤ Actualization of US\$ reserves due to higher US\$ rate: +€35,000
 - Almost all of our reserves are in US\$. We could consider locking in today's favourable exchange rate by exchanging all US\$ reserves on our accounts into Euros.
- Expenses: € -71,520
 - Main deviations from budget are:
 - ✓ No external studies in 2022: € 15,000 not spent
 - ✓ Positive communication and website: €4,680 as compared to €50,000 in budget
 - ✓ Office costs: € 4,300 below budget
 - ✓ Travel and meetings: €5,500 below budget



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2022 8+4 forecast (2)

Conclusion

- With an expected surplus of €79,729, the forecasted 2022 result would be € 106,520 more positive as foreseen in the budget
- Main elements that will contribute to this change
 - $\checkmark \qquad \text{Lower cost for positive communication and website renewal} \\$
 - ✓ No external studies
 - ✓ Favorable evolution of \$/€
- ➤ As a result, the Consolidated reserves are expected to rise to € 323,321 by the end of 2022
- Reserves are now higher than needed.
- Since majority of fees are paid in US\$, fee revenues in 2023, expressed in Euro, will increase by 10% as compared to 2021 if today's exchange rate holds.



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2023 budget

	2021 Audited	2022 P&L Forecast 8+4	2023 Budget
INCOME			
Membership fees	193.738	200.759	217.999
Interest income	0	0	0
Exchange corrections	23.678	35.000	0
Other income	0	0	
TOTAL INCOME	217.416	235.759	217.999
STAFFING			
Headquarters	111.411	120.000	150.000
External studies			
Scientific Support - Health	35.000	0	15.000
Scientific Support - Environment	0	0	15.000
Positive communciation & website	0	4.680	75.000
Cadmium market statistics	0	0	
Regulatory support - B&C	0	0	0
Accounting	6.077	7.500	7.500
Secretarial	0	0	
Total Costs Staff & external studies	152.488	132.180	262.500
OPERATIONS			
Office rent and services	11.825	12.000	14.000
TelPostage-Office supplies-IT	2.201	2.700	5.000
Banking Costs	1.734	1.000	1.000
Meetings	0	500	5.000
Travel & Subsistence	0	0	1.000
Membership	7.440	7.650	8.000
Publication	0	0	250
Depreciation et non deductible	0	0	
Taxes / Contingency	0	0	
Total Operation Costs	23.200	23.850	34.250
PROGRAMS & SPECIAL STUDIES	0	0	
TOTAL EXPENSES	175.689	156.030	296.750
BALANCE	41.727	79.729	-78.751
SURPLUS/(LOSS) BROUGHT FORWARD	201.865	243.592	323.321
SURPLUS/(LOSS) CARRIED FORWARD	243,592	323,321	244.570

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2023 budget

- · Base assumptions for the 2023 budget
 - ➤ Expected \$/€ exchange rate remains at 1,00
 - ✓ 71% of all revenues are in US\$. At a rate of 1, revenues will raise with € 18,676.
 - > Increase for staff cost (update for 10 years of inflation, higher workload)
 - > 2023 membership fee same as in 2022
 - > External studies:
 - ✓ provision of € 15,000 in human health (incl. share in Endocrine Disruptor studies)
 - ✓ provision of € 15,000 in environmental scientific studies (incl. share in ED studies)
 - Positive communication
 - ✓ €50,000 to anticipate need for advocacy support on the EU OEL for cadmium.
 - \checkmark €25,000 to address sustainability, responsible Cd management, recycling,...
- Forecast
 - ➤ We anticipate a negative result of € -78,751 over 2023.
 - ➤ By 31/12/ 2023, reserves will drop to € 244,570
- Questions
 - $\,igspace\,$ Do you agree with the suggested work? Other activities we should engage in?



ICdA Board Meeting 15 November 2022

ICdA Membership fees 2023

• For 2023, we propose to set the membership fees at the same level as in 2022.

The Board is asked to propose the 2023 <u>budget</u> for approval at the General Assembly

The Board is asked to propose the ICdA <u>membership fee</u> schedule for 2023 for approval at the General Assembly.



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Next meetings

- H&S-EU meeting
 - Proposal: June 2023
- Next Board meeting:
 - October-November 2023
 - > Suggestions for a location??
- General Assembly
 - October-November 2023, same day as Board meeting



ICdA Board Meeting 15 November 2022